



**2022-23 and 2023-24
HOME TO SCHOOL
TRANSPORTATION PLAN
AND SAFETY PLAN
Board Approved 3-23-2023**

Education Code Sections

39800.1

39831.3

39831.5

39860

41850.1

Vehicle Code Sections

22112

34501.6

Title 5 CCR 14103(a)

Title 13 CCR 1202(b)

Title 13 CCR 1238

Title 13 CCR 2480

2022-23 and 2023-24 Home to School Transportation Plan



TRANSPORTATION DEPARTMENT

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It is the mission of the Vacaville Unified School District Transportation Department to provide a safe, efficient, and positive riding environment for all students.

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Introduction

Per Education Code (EC) Section 39800.1, as a condition of receiving apportionments for Transportation Services (under EC Section 41850.1), a local educational agency shall develop a plan describing the transportation services. The plan shall be presented and adopted by the governing board of the local educational agency on or before April 1, 2023. The plan may provide for the local educational agency to partner with a municipally owned transit system to provide service pursuant to this section to middle school and high school pupils. Nothing in a local educational agency's plan shall preclude a local educational agency from providing no-cost transit passes to pupils.

Transportation Plan

Vacaville Unified School District (VUSD) will prioritize transportation services for eligible Students with special needs, homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act, students in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive, and students who are low income. When able, transportation services will be provided for extracurricular activities for students in the Preschool through 12+ grades who attend Vacaville Unified schools. The District currently operates 24 routes in 2022-23 and for 2021-22 drove 129,043 miles on the 12 routes it was operating that year.

The District's Pupil Transportation Plan is designed to provide safe and consistent transportation services for our families specifically emphasizing our students with special needs and those in the primary grades.

The District does not have the resources to be able to provide transportation for all students. This is the order of prioritization for transportation services:

1. Students with special needs where transportation is a service identified in an individualized educational plan
2. Homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act
3. Students who are income eligible and in transitional kindergarten, kindergarten, and any of grades 1 to 6

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4. Students who are income eligible and in any of grades 7 to 12
5. Student who are not income eligible

Transportation services for general education, secondary students are provided by City Coach transit services and are in compliance with 49 CFR Part 605 which allows service for students only as part of the bus system available to the general public.

Transportation Services for pupils with disabilities, and homeless children and youth (BP 3541.2)

The District has a fleet of school buses both conventional and electric options, as well as passenger vans. The District desires to meet the transportation needs of students with disabilities to enable them to benefit from special education and related services. Therefore, the District shall provide appropriate transportation services, at no cost, for students with disabilities when the district is the student's district of residence and the transportation services are required by their individualized education plan (IEP) or Section 504 accommodation plan.

The District will accommodate students who are unhoused, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act by having those students work directly with our Community Liaison and Safety Coordinator to issue bus passes for transportation services offered by City Coach for students in grades 7 to 12 and to coordinate with our transportation department for students in transitional kindergarten, kindergarten, and grades 1 to 6.

Transportation Services for unduplicated pupils

The District will accommodate students who qualify based on income eligibility requirements and meet the definition of unduplicated by having those students work directly with our Community Liaison and Safety Coordinator to issue bus passes for transportation services offered by City Coach for students in grades 7 to 12 and to coordinate with our transportation department for students in transitional kindergarten, kindergarten, and grades 1 to 6.

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Bus Passes

Secondary students, grades 7-12, must have a City Coach bus pass to ride the bus for transportation services offered by the City Coach. Bus passes are issued to qualified students by City Coach. Students who do not have a bus pass will not be allowed to ride the bus. Unduplicated students who qualify based on income eligibility for a bus pass may contact the District's Community Liaison and Safety Coordinator to obtain a bus pass at no cost.

Community Liaison and Safety Coordinator

Phone (707) 453-6114

https://www.vacavilleusd.org/departments/foster_and_homeless

Consultations

There are multiple plan consultations required in the development of the plan with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils and other stakeholders. The District has complied with the consultations required of all the different groups. We held meetings, visited the websites of the transit authorities and local air pollution control districts and air quality management districts. We sent out communications via email and through the parent square application to staff, parents and students asking for feedback regarding the transportation plan.

We consulted with staff, parents, and students and our community transportation partners, City Coach, Solano Transit Authority, Bay Area Air Quality Management District (BAAQMD), and Yolo-Solano Air Quality Management District. Feedback was provided and the plan was updated based on the consultations.

Bay Area Air Quality Management District webpage and consultation:

<https://www.baaqmd.gov/plans-and-climate/climate-protection/local-government-support/school-district-transportation-service-plans>

Yolo-Solano Air Quality Management District webpage and consultation:

<https://www.ysaqmd.org/transportation/ab-181-school-district-transportation-service-plans/>

Funding

Neither the BAAQMD or YSAQMD provides transportation service planning; however, both air districts offer several funding opportunities that may support transportation plans, including the Carl Moyer Program, and locally administered funding programs, such as the BAAQMD Charge! Program and the Transportation Fund for Clean Air County Program Manager Funds, and the YSAQMD Clean School Bus Program.

Carl Moyer Program

The Carl Moyer Program is available through both the BAAQMD and the YSAQMD and provides funding for near-zero and zero-emission school buses and associated infrastructure.

Clean School Bus Program

The Clean School Bus Program, administered by the YSAQMD, is funded through AB 923 and additional funding sources available such as the Carl Moyer Program and the U.S. Environmental Protection Agency.

Transportation Funds for Clean Air’s County Program Manager Fund

The Transportation Fund for Clean Air’s County Program Manager Fund is offered through each county’s Congestion Management Agency and has funded bikeways and bike parking, transportation services, and Safe Routes to School programs.

Revenue Calculation

	2022-23 Projected	2023-24 Projected
Transportation Costs		
Total Transportation Expenses (Prior Year’s, Function 3600)	2,765,489.67	4,747,038.00
Less Capital Outlay (object 6XXX,		

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Function 3600)		423,414.96	1,476,529.00
Estimated 60% Reimbursement		1,405,244.83	1,962,305.40
Less Transportation add-on (from LCFF Calculator)		535,737.00	535,737.00
Total Revenue (Object 8590, Resource 0000)		869,507.83	1,426,568.40
Expenditures and Other Financing Uses			
2000-2999 - Classified Salaries		1,378,148.00	1,398,820.22
3000-3999 - Employee Benefits		774,956.00	786,580.34
4000-4999 - Books and Supplies		299,846.00	310,160.70
5000-5999 - Services and other Operating Expenditures		817,559.00	845,683.03
6000-6999 - Capital Outlay		1,476,529.00	
7000-7999 - Other Outgo			
Total Expenditures		4,747,038.00	3,341,244.29

The Transportation plan and revenue calculations were developed in accordance with Education Code Sections 39800.1 and 41850.1.

Impact of the Transportation Plan

Ridership for the 2022-23 school year is around 250 students on approximately 24 routes. The demographics of the students being transported this year are mostly students with special needs and some homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act in preschool through 12+ grade.

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*Transportation Demographics Chart

Description	Code	Student count
American Indian/Alaska Native	100	10
Chinese	201	4
Japanese	202	1
Vietnamese	204	1
Asian India	205	2
Laotian	206	2
Cambodian	207	1
Other Asian	299	4
Hawaiian	301	3
Samoaan	303	2
Other Pacific Islander	399	1
Filipino	400	16
Black/African American	600	43
White	700	138
Race Non Disclosed	991	16
Total	-	244
Hispanic/Latino (of 244)	-	105
Non Hispanic/Latino (of 244)	-	133
Non Disclosed (of 244)	-	6

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Students who are income eligible and in transitional kindergarten, kindergarten, and any of grades 1 to 6 who qualify for transportation services, based on the CALPADS data from 2022-23 total 2,784 students.

School Site	Income Eligible Students
Alamo Elementary	300
Browns Valley Elementary	213
Cooper Elementary	289
Markham Elementary	512
Padan Elementary	405
Hemlock Elementary	204
Callison Elementary	271
Orchard Elementary	105
Sierra Vista TK - 6	190
Fairmont Charter Elementary	295
Total Students	2,784

Students who are income eligible and in any of grades 7 to 12 who qualify for transportation services, based on the CALPADS data from 2022-23 total 2,470 students.

City Coach is currently transporting 7 - 12 grade students on their existing routes in 2022-23. Some of these students are income eligible and the district is providing transportation bus passes at no cost and will continue to provide passes for the 2023-24 school year. City Coach offers a 50% discount on the first 15 bus passes for income-eligible students when the district purchases the bus passes. They don't track Vacaville Unified students separately from all students they transport. They transport both K - 12 and Solano College students under the

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student bus passes. They provide transportation for 104,000 student rides in 2021-22. These students were Vacaville Unified, Travis Unified, and Solano College students.

City Coach has the same bus driver storage challenge, as does the District. This will be the biggest challenge to offering or adding routes if ridership needs increase for next year.

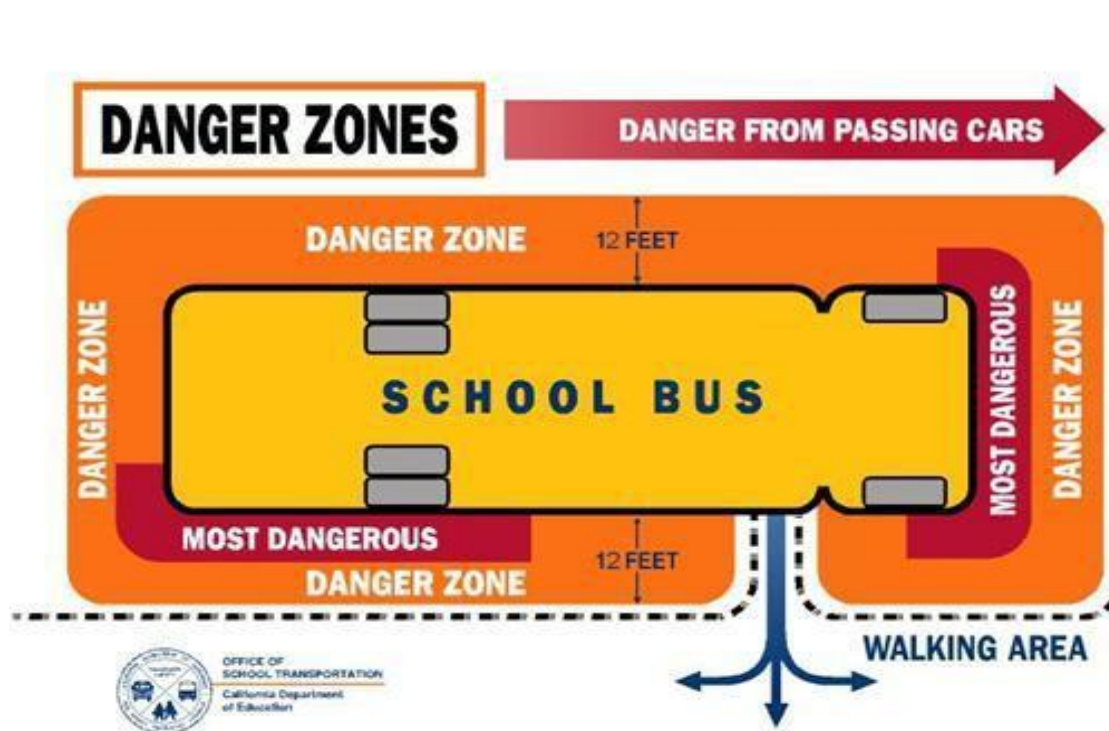
School Site	Income Eligible Students
Vaca Pena Middle School	337
Sierra Vista 7- 8	54
Jepson Middle School	372
Will C. Wood High School	670
Vacaville High School	702
Shereene Wilkerson Academy	4
Buckingham Charter	134
Kimme Charter	197
Total Students	2,470

School Bus Safety Law

- School bus drivers shall ensure that students are not left unattended on a school bus, except to perform red light escorts to the other students 22112(d) VC. All drivers shall remain in the immediate vicinity of the school bus.
- School bus drivers shall at the conclusion of each run and upon return to the Transportation Facilities, perform a “student check”. The driver shall walk to the rear of the bus checking each seat for sleeping children and personal items left behind by the students. As the driver walks back to the front of the bus, the driver will check all seats again.

School Bus Danger Zones

Student safety is the first priority of the Vacaville Unified School District Transportation Department. We encourage all parents to remind their students about safety and the dangers that can be encountered by entering the Danger Zone, which is the area around and within twelve feet of the bus. Students need to follow the directions of the bus driver and to stay away from the danger zone areas. Students exiting the bus should remain in the clear view of the bus driver after they exit.



Adverse Driving Conditions

- The Dispatcher will notify the DOT when atmospheric conditions cause further transportation services to be unsafe.
- The DOT or designee will contact the Assistant Superintendent of Business Service whenever transportation is postponed or canceled.
- Transportation Services will consult with District staff for a directive to suspend or delay transportation.

Bus Stop Rules (AR 3543, BP/AR 5131.1)

- When waiting for the bus, wait in a safe area.
- Never wait or play in the street.
- Students should arrive at the bus and be ready to board the bus 5 minutes before the scheduled arrival time.
- Vehicles must be parked on the same side of the street as the student's pick-up and drop-off stop.
- Vehicles must NOT park in the bus zone or where the bus parks.
- When walking to and from the bus stop, always walk in a safe area, preferably the sidewalk. If crossing the street, use the crosswalk.
- If the bus is at the bus stop before the student arrives, ensure the driver sees the student before approaching the bus. The driver will signal the student when it is safe to proceed. If a student is on the opposite side of the street, wait for the driver to indicate that it is safe to cross, and then cross in front of the bus.
- All student escorts or crossing must be done in front of the bus.
- No punching or shoving is aloud at the bus stop and when entering or exiting the bus.
- Students should wait 12 feet from where the bus will stop. Once the bus stopped, wait until the entrance door is open before approaching the bus or standing to exit the bus.
- If students exhibit inappropriate behavior at the bus stop, the driver may issue a referral, citation, and/or a suspension.

Bus Riding Rules (BP/AR 5131.1)

- If a student is required to carry a bus pass (home-to-school riders), they must show the pass upon boarding the bus and when requested by the driver.
- Enter and exit the bus in an orderly manner or as directed by the driver.
- Driver may assign seats.
- Students are expected to remain seated. Students must face forward with their back against the back rest, legs/feet/hands and other objects are to remain out of the aisle of the bus and inside the bus. Students can only enter and exit the bus through the entrance/exit (front) door unless

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otherwise directed by the driver.

- Smoking, lighting matches, fighting, punching, shoving, abusive language, inappropriate words/gestures, and excessive noise are not permitted on the bus.
- Littering, tampering with District property/equipment and damaging District property are not permitted on the bus. Students/parent/guardians will be held responsible for any damage.
- Animals (including reptiles and insects), glass containers, weapons, drugs and hazardous objects are not allowed on the bus.
- No eating or drinking permitted on the bus.
- No pushing or shoving is allowed on the bus and when entering or exiting the bus.
- If students exhibit inappropriate behavior at the bus stop, the driver may issue a referral, citation, and/or a suspension.

Unassigned Bus Stop

No student shall be allowed to utilize any designated bus stop other than the student's primary designated bus stop. No student shall be allowed to disembark at a location other than a District approved designated bus stop. Disembarking at a stop other than the student's designated stop will be sufficient cause for suspension of the student's riding privilege.

Transportation Fees

If the District determines that special circumstances warrant the provision of transportation services inside the established boundary, the District may provide Parent Pay Busing for those students who qualify. Information on Parent Pay Busing, including prices, will be provided before the opening of each school year.

Must Be Met Policy (Students with Special Needs & Kindergarten Students Only)

- All students with special needs must be met by an adult at the drop off bus stop unless the Special Ed. Department has forwarded a Bus Service Request (BSR) form indicating self-release.
- All other students, 1st - 12th grade, are self-released except for transitional

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kindergarten and kindergarten students. Transitional kindergarten and Kindergarten students must be met by an adult.

- Self-release students are expected to know their way home.
- If the student must be met by an adult and the designated person is not at the bus stop to meet the bus, the student will be returned to school. No exceptions.

Consequences

1st Referral	Verbal Warning/Phone Call Home
2nd Referral	Warning Citation/Phone Call Home
3rd Referral	Suspension 1 - 3 days/Phone Call Home
4th Referral	Suspension Pending Parent Conference
5th Referral	Parents/Guardians shall be responsible for any damages

Access to Transportation Department Information

Students, parents, and school sites can access Transportation Department information on the District’s website.

<https://www.vacavilleusd.org/departments/transportation>

Telephone Number: 1 (707) 453-6179

Address: 353 Brown Street, Vacaville, CA 95688

Related Laws - Transportation

California Education Code Section 39800.1

(a) As a condition of receiving apportionments under Section 41850.1, a local educational agency shall develop a plan describing the transportation services it will offer to its pupils, and how it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive, and pupils who are low income. The plan shall be adopted by the local educational agency’s governing board on or before April 1, 2023, and updated by April 1 each year thereafter. The plan shall include the following components:

(1) A description of the local educational agency’s transportation services that would be accessible to pupils with disabilities and homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.).

(2) A description of how unduplicated pupils, as defined in subdivision (b) of Section 42238.02, would be able to access available home-to-school transportation at no cost to the pupils.

(b) (1) The plan shall be developed in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other stakeholders.

(2) The plan shall be presented and adopted by the governing board of the local educational agency in an open meeting with the opportunity for in-person and remote public comment.

(c) The plan may provide for the local educational agency to partner with a municipally owned transit system to provide service pursuant to this section to middle school and high school pupils.

(d) Nothing in a local educational agency’s plan shall preclude a local educational agency from providing no-cost transit passes to pupils.

(e) For purposes of this section, “local educational agency” means a school district or a county office of education.

(Added by Stats. 2022, Ch. 52, Sec. 14. (AB 181) Effective June 30, 2022.)

Transportation Safety Plan-California Education Code 39831.3

(a) The county superintendent of schools, the superintendent of a school district,

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a charter school, or the owner or operator of a private school that provides transportation to or from a school or school activity shall prepare a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of pupils. The plan shall be revised as required. The plan shall address all of the following:

(1) Determining if pupils require escort pursuant to paragraph (1) of subdivision (d) of Section 22112 of the Vehicle Code.

(2)(A) Procedures for all pupils in prekindergarten, kindergarten, and grades 1 to 8, inclusive, to follow as they board and exit the appropriate schoolbus at each pupil's schoolbus stop.

(B) Nothing in this paragraph requires a county superintendent of schools, the superintendent of a school district, a charter school, or the owner or operator of a private school that provides transportation to or from a school or school activity, to use the services of an onboard schoolbus monitor, in addition to the driver, to carry out the purposes of this paragraph.

(3) Boarding and exiting a schoolbus at a school or other trip destination.

(4) Procedures to ensure that a pupil is not left unattended on a schoolbus, school pupil activity bus, or youth bus.

(5) Procedures and standards for designating an adult chaperone, other than the driver, to accompany pupils on a school pupil activity bus.

(b) A current copy of a plan prepared pursuant to subdivision (a) shall be retained by each school subject to the plan and made available upon request to an officer of the Department of the California Highway Patrol.

California Education Code Section 39831.5

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(a) All pupils in prekindergarten, kindergarten, and grades 1 to 12, inclusive, in public or private school who are transported in a schoolbus or school pupil activity bus shall receive instruction in schoolbus emergency procedures and passenger safety. The county superintendent of schools, superintendent of the school district, or owner/operator of a private school, as applicable, shall ensure that the instruction is provided as follows:

(1) Upon registration, the parents or guardians of all pupils not previously transported in a schoolbus or school pupil activity bus and who are in prekindergarten, kindergarten, and grades 1 to 6, inclusive, shall be provided with written information on schoolbus safety. The information shall include, but not be limited to, all of the following:

- (A) A list of schoolbus stops near each pupil's home.
- (B) General rules of conduct at schoolbus loading zones.
- (C) Red light crossing instructions.
- (D) Schoolbus danger zone.
- (E) Walking to and from schoolbus stops.

(2) At least once in each school year, all pupils in prekindergarten, kindergarten, and grades 1 to 8, inclusive, who receive home-to-school transportation shall receive safety instruction that includes, but is not limited to, proper loading and unloading procedures, including escorting by the driver, how to safely cross the street, highway, or private road, instruction on the use of passenger restraint systems, as described in paragraph (3), proper passenger conduct, bus evacuation, and location of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit. As part of the instruction, pupils shall evacuate the schoolbus through emergency exit doors.

(3) Instruction on the use of passenger restraint systems, when a passenger restraint system is installed, shall include, but not be limited to, all of the following:

- (A) Proper fastening and release of the passenger restraint system.
- (B) Acceptable placement of passenger restraint systems on pupils.
- (C) Times at which the passenger restraint systems should be fastened and released.
- (D) Acceptable placement of the passenger restraint systems when not in use.

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(4) Prior to departure on a school activity trip, all pupils riding on a schoolbus or school pupil activity bus shall receive safety instruction that includes, but is not limited to, location of emergency exits, and location and use of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit.

(b) The following information shall be documented each time the instruction required by paragraph (2) of subdivision (a) is given:

- (1) Name of school district, county office of education, or private school.
- (2) Name and location of school.
- (3) Date of instruction.
- (4) Names of supervising adults.
- (5) Number of pupils participating.
- (6) Grade levels of pupils.
- (7) Subjects covered in instruction.
- (8) Amount of time taken for instruction.
- (9) Busdriver's name.
- (10) Bus number.
- (11) Additional remarks.

The information recorded pursuant to this subdivision shall remain on file at the district or county office, or at the school, for one year from the date of the instruction, and shall be subject to inspection by the Department of the California Highway Patrol.

California Education Code Section 39860

a) The governing board of a school district may contract for the transportation of pupils attending schools within the district to and from any exposition or fair, school activities, or other activities that the governing board of the school district determines to be for the benefit of the pupils, in this state, and may pay for the transportation out of any funds of the school district available for the purpose.

(b) The governing board of a school district shall require that any contract for the transportation of pupils under this section shall include the requirement that a pupil shall not be left unattended on a schoolbus, school pupil activity bus, or youth bus in accordance with paragraph (4) of subdivision (a) of Section 39831.3.

California Education Code Section 41850.1

(a) (1) Commencing with the 2022–23 fiscal year and for each fiscal year thereafter, the Superintendent shall apportion to each school district and county superintendent of schools that provides pupil transportation services, a transportation allowance equal to 60 percent of the home-to-school transportation expenditures reported by the school district or county superintendent of schools, as determined by its Function 3600 entry in the Standardized Account Code Structure (SACS) report, consistent with the definition in the California School Accounting Manual, for the prior year, excluding capital outlay and non-agency expenditures. This allowance shall be reduced by the amount of the transportation add-on computed for the prior fiscal year under paragraph (1) of subdivision (h) of Section 42238.02 and adjusted under paragraph (3) of subdivision (h) of Section 42238.02 for a school district or subparagraph (A) of paragraph (2) of subdivision (e) of Section 2574 and adjusted under subparagraph (C) of paragraph (2) of subdivision (e) of Section 2574 for a county superintendent of schools. If this reduction results in an amount less than zero, the transportation allowance under this section shall be zero.

(2) Home-to-school transportation expenditures reported for a school district with two component school districts under a common administration board pursuant to Section 35110 shall be divided among the component school districts in proportion to the transportation add-on amounts computed pursuant to paragraph (1) of subdivision (h) of Section 42238.02.

(3) For reorganized school districts, the prior fiscal year home-to-school transportation expenditures for purposes of paragraph (1) shall be determined as follows:

(A) A new school district shall be credited with the amount of eligible home-to-school transportation expenditures reported by each former school district before the reorganization. A new school district shall not be credited with eligible home-to-school transportation expenditures reported by divided school districts before the reorganization.

(B) An acquiring school district shall be credited with the amount of eligible home-to-school transportation expenditures it reported before the reorganization, plus the amount of eligible home-to-school transportation

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expenditures reported by each former school district before the reorganization. A new school district shall not be credited with eligible home-to-school transportation expenditures reported by divided school districts before the reorganization.

(C) The remaining portion of a divided school district shall be credited with eligible home-to-school transportation expenditures it reported before the reorganization.

(D) If the reorganization includes a former school district that has been wholly included in more than one new or acquiring school districts, the amount of eligible home-to-school transportation expenditures shall be determined in a manner consistent with the adjustments made to the transportation add-on specified in paragraph (1) of subdivision (h) of Section 42238.02 pursuant to subdivision (c) of Section 35735.

(b) A local educational agency shall be subject to audits required by Section 41020 with respect to this section, including adoption of the transportation plan pursuant to Section 39800.1. The Controller shall include instructions appropriate to the enforcement of this section in the audit guide required by subdivision (a) of Section 14502.1.

(c) The department shall annually collect and publish transportation data from each local educational agency providing pupil transportation services and that receives an apportionment pursuant to this section. The data shall encompass ridership, miles driven, expenditure details, the number of pupils transported, the demographic characteristics of pupils transported, including race, ethnicity, and socioeconomic status, and other data facilitating comparisons among local educational agencies. The department shall determine the specific data elements in consultation with the Legislature and with local experts, including the County Office Fiscal Crisis and Management Assistance Team established pursuant to Section 42127.8.

(d) As used in this section, "local educational agency" means a school district or county office of education that is providing school transportation services.

(e) School districts and county offices of education that provide transportation services by means of a joint powers agreement, a cooperative pupil transportation program, or a consortium shall receive transportation allowances pursuant to this section.

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(Amended by Stats. 2022, Ch. 571, Sec. 16. (AB 185) Effective September 27, 2022.)

School Bus Signal and School Bus Stops-Vehicle Code Section 22112

- (a) On approach to a school bus stop where pupils are loading or unloading from a school bus, the school bus driver shall activate an approved amber warning light system, if the school bus is so equipped, beginning 200 feet before the school bus stop. The school bus driver shall deactivate the amber warning light system after reaching the school bus stop. The school bus driver shall operate the flashing red light signal system and stop signal arm, as required on the school bus, at all times when the school bus is stopped for the purpose of loading or unloading pupils. The flashing red light signal system, amber warning lights system, and stop signal arm shall not be operated at any place where traffic is controlled by a traffic officer or at any location identified in subdivision (e) of this section. The school bus flashing red light signal system, amber warning lights system, and stop signal arm shall not be operated at any other time.
- (b) The school bus driver shall stop to load or unload pupils only at a school bus stop designated for pupils by the school district superintendent or authorized by the superintendent for school activity trips.
- (c) When a school bus is stopped on a highway or private road for the purpose of loading or unloading pupils, at a location where traffic is not controlled by a traffic officer, the driver shall, before opening the door, ensure that the flashing red light signal system and stop signal arm are activated, and that it is safe to enter or exit the school bus.
- (d) When a school bus is stopped on a highway or private road for the purpose of loading or unloading pupils, at a location where traffic is not controlled by a traffic officer or official traffic control signal, the school bus driver shall do all of the following:
 - (1) Escort all pupils in prekindergarten, kindergarten, or any of grades 1 to 8, inclusive, who need to cross the highway or private road upon which the school bus is stopped. The driver shall use an approved

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hand-held “STOP” sign while escorting all pupils.

- (2) Require all pupils who need to cross the highway or private road upon which the school bus is stopped to walk in front of the bus as they cross.
 - (3) Ensure that all pupils who need to cross the highway or private road upon which the school bus is stopped have crossed safely, and that all other pupils and pedestrians are a safe distance from the school bus before setting the school bus in motion.
- (e) Except at a location where pupils are loading or unloading from a school bus and must cross a highway or private road upon which the school bus is stopped, the school bus driver may not activate the amber warning light system, the flashing red light signal system and stop signal arm at any of the following locations:
- (1) School bus loading zones on or adjacent to school grounds or during an activity trip, if the school bus is lawfully stopped or parked.
 - (2) Where the school bus is disabled due to mechanical breakdown. The driver of a relief bus that arrives at the scene to transport pupils from the disabled school bus shall not activate the amber warning light system, the flashing red light system, and stop signal arm.
 - (3) Where a pupil requires physical assistance from the driver or authorized attendant to board or leave the school bus and providing the assistance extends the length of time the school bus is stopped beyond the time required to load or unload a pupil that does not require physical assistance.
 - (4) Where the roadway surface on which the bus is stopped is partially or completely covered by snow or ice and requiring traffic to stop would pose a safety hazard as determined by the school bus motor carrier.
 - (5) On a state highway with a posted speed limit of 55 miles per hour or higher where the school bus is completely off the main traveled portion of the highway.

Any location determined by a school district, with the approval of the

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Department of the California Highway Patrol, to present a traffic or safety hazard.

- (f) Notwithstanding subdivisions (a) to (d), inclusive, the Department of the California Highway Patrol may require the activation of an approved flashing amber warning light system, if the school bus is so equipped, or the flashing red light signal system and stop signal arm, as required on the school bus, at any location where the department determines that the activation is necessary for the safety of school pupils loading or unloading from a school bus.

School Buses Reduced Visibility - Vehicle Code Section 34501.6

The governing board of a local educational agency that provides for the transportation of pupils shall adopt procedures that limit the operation of school buses when atmospheric conditions reduce visibility on the roadway to 200 feet or less during regular home-to-school transportation. Operational policies for school activity trips shall give school bus drivers discretionary authority to discontinue school bus operations if the driver determines that it is unsafe to continue operation because of reduced visibility.

Authority of District Boards - Title 13 CCR 1202(b)

(b) Authority of District Boards. The governing board of any school district, county superintendent of schools, or equivalent private school entity or official, may adopt and enforce additional requirements governing the transportation of pupils. Such requirements shall not conflict with any law or state administrative regulation.

Bus Stops - Title 13 CCR 1238

a) Designated Stops. School bus and SPAB stops made for receiving and discharging pupils shall be designated by the school district superintendent.

(b) Prohibited Stops. A school bus stop shall not be designated at the following locations:

- (1) Within 200 ft of the nearest rail of any railroad crossing or grade, except at railroad stations or on highways that parallel the railroad tracks
- (2) The left-hand side of any highway

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(3) On a divided or multiple-lane highway where pupils must cross the highway to board or after exiting the bus, unless traffic is controlled by a traffic officer or official traffic control signal. For the purposes of this subsection, a multiple-lane highway is defined as any highway having two or more lanes of travel in each direction.

(c) CHP Approval. Unless approved by the department, a school bus stop shall not be designated at the following locations:

(1) Upon the main traveled portion of a highway where there is not a clear view of the stop from 500 ft in each direction along the highway and the speed limit is more than 25 mph.

(2) On a highway, pursuant to Vehicle Code Section 22504(c)

Airborne Toxic Control Measure to Limit School Bus Idling And Idling At Schools – Title 13 CCR 2480

A statewide regulation limits school bus idling and other idling at or near public and private schools engaged in the education of pupils at or below the 12th grade level, regardless of fuel type and whether or not children are present or school is in session (13 CCR 2480).

When at School, school bus, transit bus, and commercial motor vehicle drivers are required to turn off the engine upon arriving at a school, and restart it no more than 30 seconds before departing.

When Within 100 Feet of a School, school bus drivers are required to turn off the engine when within 100 feet of a school, and restart it no more than 30 seconds before departing. Transit buses and commercial motor vehicles are prohibited from idling for more than 5 minutes.

Other Locations Beyond 100 Feet of a School, School bus drivers are prohibited from idling more than 5 minutes at locations beyond schools. Such as school bus stops, or school activity destinations. In addition, another regulation that applies to commercial diesel vehicles prohibits idling a vehicle's engine for more than 5 minutes at any location (13 CCR 2485).

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Authority of Driver - Title 5 CCR 14103(a)

(a) Pupils transported in a school bus or in a school pupil activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. A bus driver shall not require any pupil to leave the bus enroute between home and school or other destinations. (b) Governing boards shall adopt rules to enforce this section. Such rules shall include, but not be limited to, specific administration procedures relating to suspension of riding privileges and shall be made available to parents, pupils, teachers, and other interested parties.